

April 16, 2020

To: Minnesota LNHAs

From: MN BENHA/BELTSS Board and Staff

RE: COVID-19 Update

April 16, 2020

Be it resolved, that the Minnesota Board of Examiners enacts a variance to Minnesota Rule 6400.6740 (Renewing Licenses) primarily lengthening the renewal period; and 6400.6750 License Reinstatement, primarily extending the period of the late renewal of license prior to the Reinstatement of License status application. The variance actions are listed below. This was completed without final board approval, and effective April 13, 2020. This will be ratified at the May 13, 2020 board meeting.

LICENSED ADMINISTRATORS:

- **RENEWAL OF LICENSE:** If you are the Administrator of Record you must have an Active License by July 1, 2020. ***BENHA understands the priority of taking care of your community, as well as the cancellations of events, and offers a deferral of Continuing Education for those that haven't earned their 20 clock hours for this renewal cycle. The CMS requirement for an active July 1, 2020 LNHA license remains and we must move forward with the renewal of license task.***
- General Reminders:
 - If you are an Administrator of Record, you must have an active license on July 1, 2020.
 - The renewal fee remains at \$225.00. A second shared administrator license fee is now the same fee of \$225.00.
 - Late fees will not apply until September 1, 2020.
 - All renewed licenses will have an expiration date of June 30, 2021.
 - Continuing Education earned in May and June can apply to either this year or next year's CE for this renewal cycle. Minnesota allows 100% of their continuing education to be earned online.
- CE Renewal Options for this year:
 - Option 1: By selecting this option, the NHA attests they have already completed 20 clock hours and will be issued a July 1, 2020 to June 30, 2021

license. This option is essentially a typical annual renewal. We highly suggest that you to complete your renewal if you have satisfied the annual education requirement of 20 clock hours.

- Option 2: By selecting this option, the NHA attests they wish to defer some or all their continuing education until the next renewal of license and will submit 40 clock hours to renew the following year. In this case, CEUs can be obtained from May 1, 2019 through April 30, 2021.

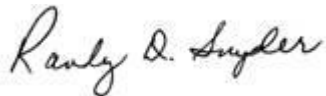
NAB/NCERS Continuing Education: A reminder that Minnesota accepts NCERS (nationally earned CE) another state board approved or Minnesota approved CE. Find the list of NAB approved NCERS CEUs at the following link: <https://nab.learningbuilder.com/public/activitysearch>

Minnesota Rules to earn CE are found on the website at <https://www.revisor.mn.gov/rules/6400.6850/>.

RULES OPEN FOR COMMENT: Not on anyone's front burner but we remind you that both proposed rules for the Health Service Executive and the new Licensed Assisted Living Director are currently open for comment. Please review on the website links found below. Realizing that this period of comment is during a stated peacetime emergency we will abide with the Administrative Law Judge's recommendations on proceeding. Eventually, we will return to a new norm and continue to review rules for reasonableness and necessity.

Sincerely,

Minnesota Board of Examiners for
Nursing Home Administrators



Randy D. Snyder, LNHA, HSE
Executive Director



Jessica Schultz
Office Manager, OASP

Minnesota Board of Examiners for Nursing Home Administrators
2829 University Avenue SE, Suite 404
Minneapolis, MN 55414
O: 651-201-2730
F: 651-201-2763
mn.gov/boards/nursing-home